

EMPLOYMENT OPPORTUNITY  
SOUTHSIDE ELECTRIC COOPERATIVE, INC.  
CREWE, VIRGINIA  
Accountant

Southside Electric Cooperative is seeking a self-motivated, results-oriented individual with a can-do team mentality to assume responsibilities as an Accountant. This position is responsible for providing complete and accurate financial records and reports in accordance with established accounting policies and procedures.

Education: Minimum requirement of a BS Degree in Accounting; CPA License preferred.

Experience: with Bachelor's Degree – five (5) years of work experience in accounting. Prefer Rural Utilities Service (RUS) and Generally Accepted Accounting Principles (GAAP) accounting experience. Proficient in Microsoft Office applications. Prefer experience using National Information Solutions Cooperative (NISC) software.

All interested applicants must have the following knowledge/skills/abilities:

Ability to analyze and solve problems. Ability to handle multiple tasks. Ability to work and handle stress under tight deadlines. Solid knowledge of Cooperative processes and operations. Knowledge of payroll processing. Knowledge of MS Office Suite. Ability to work without supervision. Attendance at seminars and conferences as assigned. Stay current on new accounting pronouncements (GAAP & RUS). Attend and participate in Members' Annual Meeting as assigned.

Should have valid First Aid and CPR cards or acquire within one year from date of hire. Must be able to report/respond to work when needed. Must make his/her residence within sixty (60) minutes legal driving time to the Headquarters Office located at 2000 West Virginia Avenue, Crewe, Virginia.

Extra hours may be necessary during emergencies or when the workload demands. Attendance at seminars, conferences, employee meetings, safety meetings, and Members' Annual Meeting as requested or assigned.

***All interested applicants must apply by 5:00 p.m., EDT, Tuesday, August 25, 2017, either online through the Southside Electric Cooperative website ([www.sec.coop](http://www.sec.coop)), or in person at the Southside Electric Cooperative Headquarters Office, 2000 W. Virginia Avenue, Crewe, VA. Applications will not be accepted via U.S. Mail.***

Will hire only American citizens and aliens who are authorized to work in the United States. Documents to establish identity and employment eligibility are required.

All offers of employment are conditional upon a negative alcohol and controlled substance test.

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, age, national origin, disability or veteran status.

THIS INSTITUTION IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.