



SOUTHSIDE ELECTRIC COOPERATIVE

Your Touchstone Energy® Cooperative 

ACCOUNTANT

As an Accountant at Southside Electric Cooperative, you know your accounting principles and the full accounting process end-to-end. You are responsible for providing complete and accurate financial records and reports in accordance with established accounting policies and procedures. You are committed to the assurance that corporate operating reports and financial statements accurately present the financial position and results of operations of the organization.

Your primary responsibilities will be accounts payable and payroll including the preparation of biweekly and special payroll checks, tax deposits, and miscellaneous deduction payments; and performing account analysis of general ledger accounts and subsidiary records. Additionally, you will receive, process, and assign proper accounting codes to, and ensure accuracy of, invoices for payments, and print and prepare checks for mailing.

Other essential functions include but are not limited to: Assisting with the coordination of monthly, quarterly, and annual closing of corporate books; preparing for audits; assisting with the maintenance of detailed depreciation schedules of all electric plants in service; and maintaining and updating current and accurate record of account numbers, descriptions, and related cost.

Analyzing and solving problems is what you do. You are a strong communicator and aren't afraid of tight deadlines or multiple tasks. You know Cooperative processes and operations and share our Workforce Vision of achieving high results through a motivated, skilled, and knowledgeable workforce that takes pride in ownership of its work.

You've been working in the accounting field for at least five (5) years and have demonstrable experience in payroll and accounts payable. In addition, you are proficient in Microsoft Office applications. You can work without supervision and instinctively know what must be done for the success of the Cooperative.

We prefer Rural Utilities Service (RUS) and Generally Accepted Accounting Principles (GAAP) accounting experience but will train the right candidate. National Information Solutions Cooperative (NISC) software is preferred.

This position requires a bachelor's degree in accounting or finance; CPA License a plus, but not required.

At Southside Electric Cooperative our Members are our priority, therefore, our field team are first responders when the lights go out. At Headquarters, it's up to us to make sure they have exceptional support while they are working long hours in crisis situations. While it doesn't hap

pen often, we are always ready to roll up our sleeves and pitch in when it's all hands-on deck, therefore, you must be able to report to work whenever needed.

Selected candidate must reside, or be willing to relocate to, within 60 minutes legal driving time to our headquarters office in Crewe, Virginia.

We offer a highly competitive salary and an unrivaled benefits package that includes retirement, 401(k), tuition reimbursement, HSA, HRA, and life, health, dental, and vision insurance. We are conveniently located on Highway 460, just a short distance from 360 and an easy drive from Chesterfield County or Farmville.

Documents to establish identity and employment eligibility are required. Offers of employment are conditional upon a negative alcohol and controlled substance test. *All employees are subject to random drug and alcohol testing throughout their employment.*

All qualified applicants will receive consideration for employment without regard to race, color, age, national origin, or disability.

WE ARE PROUD TO BE AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER